EUnetHTA Joint Action 2
Stakeholder Forum meeting

March 4, 2014, 13:00 – 15:00 CET
E-meeting
Organised by EUnetHTA Secretariat
Danish Health and Medicines Authority, Denmark

Participants:

Stakeholder Forum Representatives:
Andrea Rappagliosi, EFPIA
Constance Colin, CPME
Corinna Hartrampf, AIM
Edith Frenoy, EFPIA
Francois Houyez, EURORDIS – meeting chair
George Yiangou, AESGP
Isabel Klinnert, EGA
karsten Berndt, EDMA
Liuska Sanna, EPF
Nicole Denjoy, COCIR
Pascale Brasseur, EUCOMED
Jacques de Haller, CPME

EUnetHTA Executive Committee Representatives:
Anne Raahauge, DHMA, EUnetHTA Secretariat
Claudia Wild, LBI
Elisabeth George, NICE
Francois Meyer, HAS
Ingvil Saeterdal, NOKC
Julia Chamova, DHMA, Denmark, EUnetHTA Secretariat
Kristian Lampe, THL
Luciana Ballini, Emilia Romagna
Mathias Christiansen, DHMA, EUnetHTA Secretariat
Mirjana Huic, AAZ
Nicola Vicari, AGENAS
Patrice Chalon, KCE
Sonja Scheffel, HVB
Wim Goettsch, CVZ

European Commission:
Flora Giorgio

Agenda

A. General information and updates

1. Overview of action points (last e-meeting) and their status *(written status overview in the background documents)*

2. JA2 WP updates including JA2 SAG activities update (*shared in advance, only clarifying questions*)

3. Permanent EU cooperation on HTA
    a. HTAN WG meeting 12 Feb, 2014 - update

4. Update on the situation with Public/SF access to EVIDENT and POP databases

5. EUnetHTA Stakeholder training – update/feedback

6. EUnetHTA PA in Madrid 10-11 April, 2014 – update

7. HTA 2.0 Europe – teaming up for value - update

8. EUnetHTA Expert meetings
    a. Meeting with Med Dev 8 May, 2014 - update

B. Other issues

1. Next EUnetHTA Stakeholder Forum e-meeting – 27 May, 2014 13-15 CET

2. Next EUnetHTA Newsletter issues – April 1, 2014 (deadline for input – 14 March, 2014)

Francois Houyez, SF Co-Chair, welcomed the participants and forwarded apologies of Alric Ruether, SF Chair, who could not be in the meeting due to other commitments.

A. General information and updates

> **1. Overview of action points (last e-meeting) and their status** *(written status overview in the background documents)*

Anne Raahauge, DHMA, EUnetHTA Secretariat shared the action points from the last two meetings – last e-meeting on 17 September 2013 and F-t-F meeting on 15 January 2014. There were no clarifying questions.

SLIDE:

Status of action points – E-meeting 17 Sep, 2013

#	Action Point	Responsibility	Status
1	*WP2 to follow up and inform other Stakeholder Groups about potential vacant seats in the Stakeholder trainings*	*WP2 LP*	*Done.Training held 16 January. Update from training in e-meeting*
2	*EUnetHTA Secretariat to follow-up on planning the*	*EUnetHTA Secretariat*	*Done. Meeting to be held 8*

#	Action Point		Status
	meeting with the medical device industry		May, 2014
3	EFPIA to share the full list of Co-Chair representatives with EUnetHTA Secretariat	EFPIA	Done
4	EUnetHTA Secretariat to liaise with the new Co-Chair and Co-Chair team on clarifying the practical and technical details in order to ensure a good collaboration between the Stakeholder Forum and the Exec Comm	EUnetHTA Secretariat	Done
5	EUnetHTA Secretariat to share the JA2 draft Technical Interim Reports with the Stakeholder Forum through the SH Forum Area on the Website on 16 October 2013	EUnetHTA Secretariat	Done. Only one comment received
6	Stakeholder Forum to provide specific suggestions to how the SAG consultation process could be adjusted and aligned	EUnetHTA Secretariat	Still on-going

SLIDE:

Status of immediate Action Points F-t-F meeting 15 Jan, 2014

#	Action Point	Responsibility	Status
1	Standardisation of EUnetHTA CoI process	EUnetHTA Secretariat	In process
2	Timeline for the 'Long term provisions for EU cooperation on HTA' shared with SF	HTAN Secretariat	Done
3	SF comments on HTAN Position Paper compiled and shared with HTAN Secretariat	EUnetHTA Secretariat	Done. Shared by SF 4 Feb and shared with HTAN before 12 Feb
4	Make more room as appropriate for discussion of strategic (e.g. HTAN) issues in EUnetHTA SF meetings	EUnetHTA Secretariat	Done. New e-meeting structure and preparations piloted in e-meeting on 4 March.
5	Explore practical opportunities for strategic discussion among SF members	EUnetHTA Secretariat	Done. SF offered to use SABA Centra e-meeting system
6	Opening of POP and EVIDENT to SF	EUnetHTA Secretariat	On-going. Update on the agenda for e-meeting 4 March
7	Modalities of using pilot report in national settings	EUnetHTA Secretariat	On-going. Will be part of the PA
8	Result of WP7 Survey shared with SF and SAGs	WP7 LP	Postponed
9	SF representative in EUnetHTA Conference Programme Committee	SF	On-going

10	*Look into details of SF participation in EUnetHTA conference*	*EUnetHTA Secretariat*	*On-going*

Key comments and discussion / decision points:

- Sharing of the results of the WP7 Survey on Early Dialogues with the SF and SAGs has been postponed. At the WP7 F-t-F meeting in Cologne changes in the procedure of the EDs were proposed, and these changes are now being drafted. One of the issues being worked on is how to avoid duplication in the work with stakeholders in SEED and JA2.
  The survey was conducted with HTA agencies and companies that participated in the first EDs and the purpose of the survey was to get feedback on the experiences and possible changes.
  Preliminary results shared in EMA meeting, can be shared with SF also.

Action Points:

WP7. Share with the SF the preliminary results that were presented at the EMA meeting.

2. **JA2 WP updates including JA2 SAG activities update (*shared in advance, only clarifying questions*)**

SLIDE:

WP Updates

Shared in advance.

Any clarifying questions from Stakeholders?

Any additional information from LPs/CoLPs?

Key comments and discussion / decision points:

- As agreed with the SF Co-chair and shared with the Stakeholder Forum, the slides for the WP activity updates had been shared two weeks in advance of the meeting (See Appendix 1) in order for the SF to review and prepare any clarifying questions. The slides should then not be presented at the meeting but only clarifying questions or any additional information from LPs/CoLPs should be discussed under the agenda point. This was piloted in order to allow more time for discussions on other topics.

- WP2 slide #3 question on F-t-F training course. The next course is in January 2015 – for the content of the program, how will it be developed and what are the plans for the SF's involvement in in the programme development? The content of the first training course was developed in collaboration with WP2 partners and based on JA1 evaluation feedback from surveys and a questionnaire was also sent to the Stakeholder Forum. The topics and learning outcomes were sent out to WP2 SAG and the feedback was included in the content.

  o The part of the training on patient involvement in HTA processes was partly developed in collaboration with the patient organisations but also HTAi.

  o The technical option for the e-learning platform will be delayed a couple of weeks as WP6 (Co-LP in WP2) is still working on the comments received from WP2 partners on the issue.

- WP3. The yearly survey for stakeholder involvement will start on 24 March and end on 21 April. WP3 invited the stakeholders to propose one additional question for the survey – deadline for the question is 14 March. It was agreed that the SF Co-chair and Co-chair team would discuss this after the e-

meeting and contact the WP3 and EUnetHTA Secretariat for further discussion on purpose and process if the group could come up with a question for the survey.

- WP4. Is ready to launch the public consultation for the first Core HTA pilot. The second Core HTA protocol will be sent to SAG and they will have 3 weeks for comments. In June the topic selection for the 3rd Core HTA will start and WP4 partners and SAG will be notified to give input on the relevant technology to be assessed.

  - EDMA questioned if the SAG would get the final protocol after the public consultation of the second pilot? This is possible.

  - EFPIA asked if WP4 had gotten in contact with the relevant association on blood products (PPTA) in connection with the topic selection of the last topic for HTA? This had not been done yet and EFPIA would inform PPTA about the choice of topic selected for the second core HTA.

  - The SAG members have not been contacted for the second Core HTA as the domain teams are still working on the protocol. The topic selection was a democratic process where the WP4 members, who are the ones to work on the Core HTA development, were asked to vote on the technology to be assessed. It was confirmed that for the first Core HTA development inputs from the SAG were put on the list for the members to vote from.

- WP5. EFPIA highlighted on WP5 slide 1 'status of pilots' in Strand A that in the list of pharmaceuticals number 3-4 states that final confirmation from MAH is missing. An update on where WP5 Strand A is in the communication with the manufacturers was asked for. Clarification of pilot nr 5 based on IQWIGs list of compounds was also requested.
  - WP Strand A has not yet confirmed with the MAH on pilot 3-4 but are still discussing with the manufacturer. The information shared in the slide is of confidential status, and should not be shared or disseminated outside the EUnetHTA Stakeholder Forum member organisation main office. In future, there will only be updates on pilots which have been confirmed by all parties involved.
  - Regarding the issue with the pilots based on IQWIG's list of compounds. IQWIG cannot due to legal issues be involved as active partner or reviewer in the pilots as their assessment is after EUnetHTA assessment. It has therefore been discussed to see how an assessment currently done in IQWIG will have the same results as an assessment coming from EUnetHTA, if there will be similarities or differences.

- WP5 Strand A and B both have meetings with Stakeholder involvement where the dates have not been confirmed. But since these meetings are planned in collaboration with Stakeholders (e.g. EFPIA) the Stakeholders have an opportunity to give input to dates for these expert meetings and workshops. Strand B meeting will be 8 May, 2014. Work shop with EFPIA is preliminary planned to take place on be 29 or 31 March.

- WP5. As the number of pilots finalised now has not been as high as expected from the beginning of the JA2, the survey on national and local reports and use of WP5 assessments will be postponed in order to have more data.

  - As it would benefit other manufactures to get an insight into how pilots are being used on national level, EFPIA suggested sharing any available information on this perhaps on the EUnetHTA website. As this information is collected on pilot level, this could be possible and it was agreed that WP5 and the EUnetHTA Secretariat would look into this.

- WP5. The technology chosen for the 4th pilot in Strand B is not clear yet. Strand B is in the process of forming the project teams and once they have drafted the protocol then the specific products will be defined more clearly. This information should be available on the 8 May meeting with medical

devices where WP5 Co-LP (responsible for WP5 Strand B) will participate.

- WP7. It was requested from the Stakeholder Forum to get information on the numbers of respondents in the ED survey for participating HTA bodies and manufactures. The survey was a targeted survey and the response rate was good – it was agreed that WP7 would share the response rate with the SF.

- WP7. It was clarified that the resent SAG consultation on topic selection for common core protocol in SAG WP7SG2 was not for the SAG members to select a specific technology but to give input to criteria to select the technology. JA2 WP7 SG2 tries to define priority criteria for selecting a technology for pilot for defining the research questions and best methodology to answer these questions.

- WP7. The issue of the sequence of SAG consultation and Public Consultation was brought up. The procedure for this is that SAG consultation should happen before the Public Consultation or only one or the other. EUnetHTA WPs are aware of this and are working on it.

Action Points:

- SF Co-Chair and team to contact EUnetHTA Secretariat and WP3 if they come up with a relevant question for the WP3 yearly survey for Stakeholders.

- WP4 to share the final protocol with the SAG members after the public consultation

- WP5 and EUnetHTA Secretariat to find out a way to share information on national uptake of the pilots maybe on EUnetHTA website.

- WP7 to share the response rate for the survey for participating HTA bodies and manufactures with the Stakeholder Forum.

3. Permanent EU cooperation on HTA
a. HTAN WG meeting 12 Feb, 2014 – update

Flora Giorgio from DG Sanco/HTA Network Secretariat updated the meeting on the working group meeting held on 12 February, 2014 and on how HTA Network in the next steps plan to involve stakeholders in the development of the paper on long term vision of the network.

SLIDE:

Summary

HTA Network – long term strategy paper

- *CONTENT*
- *TIMING*

SLIDE:

HTAN - MWP 2014-2015 – Content (I)

- *Adoption of a long term vision on HTA cooperation and priorities for next phase of scientific cooperation (JA 3)-planned Oct 2014:*
  1. *Objective of the paper*
  2. *The Vision – Evidence is global, decision is local*
     1. *Scope*

2. *Synergies between national and EU activities*

3. *Synergies between HTA issues and regulatory issues*

4. *EU collaboration in global context*

3. *Sustainability and implementation of HTA at EU level → still to be discussed (governance and financing)*

SLIDE:

TIMING – what's behind us

- *1st WG meeting – 9 December*
    - *1st draft sent to WG member only 5th February*
- *2nd WG meeting – 12 February*
    - *Overall support for the structure and content (on section 1 and 2)*
    - *Comments on how to balance the "EU dimension" with "National responsibilities/activities"*
    - *Revised Draft sent to WG ONLY – 20 February*
    - *WG to comment by February 28*

SLIDE:

TIMING – what's ahead of us I

- *Secretariat to finalise draft (on 1 and 2)*
    - *March 10 - to be sent to HTAN + observers*
- *7th April HTAN meeting (HTAN + Observers)*
    - *Aim at general agreement from HTAN on 1 and 2 (Objective + Vision)*
    - *Strategic discussion on part 3 (sustainability and implementation)*
    - *Written feedback in advance of the meeting is welcome*

SLIDE:

TIMING – what's ahead of us II*

- *17 April - Deadline for HTA Network + observers to send written input on 10th March Draft*
- *12 May – Revised draft to HTAN + Observers (final 1 and 2) + 3*
- *12 June – 3rd WG meeting*
- *20 June – New draft to WG members ONLY (section 3)*
- *3rd July – New draft to HTAN + Observers*

* Pending agreement of the HTAN

SLIDE:

TIMING – what's ahead of us III*

- *July-August - HTA Network members + observers to send written comments (mainly on 3)*
- *29 September - FINAL DRAFT to HTA Network for adoption 28 October*

* Pending agreement of the HTAN

SLIDE:

Conclusions

- *New phase of EU cooperation on HTA → doing versus agreeing on …*
- *Share common vision between MS → reach out to stakeholders*
- *"Life cycle approach": increase synergies/ defragmentation → greater integration between different actors*
- *Build on achievements → prepare the future*

Key comments and discussion / decision points:

- The 3rd meeting of the working group will be on the 29 October 2014 and not 28 as is stated in the slides. The meeting will be held in Rome in connection with the EUnetHTA Conference.

- Objectives and vision are being worked on in the work group. The draft will be ready next week on 7 April there will be discussion and agreement so the paper can be developed from there. 10 March possible to comment on all sections on the paper.

4. Update on the situation with Public/SF access to EVIDENT and POP databases

Julia Chamova (DHMA, EUnetHTA Secretariat) informed the meeting about the situation with access to the EVIDENT and POP databases for the Public and Stakeholder Forum.

SLIDE:

Public/SF access to EVIDENT and POP databases

POP DATABASE:

LBI, Austria (WP6 AP), DIMDI, Germany (WP6 Co-LP) and KCE, Belgium (WP6 LP) are currently working with CRD, Center for Reviews and Dissemination, UK on finding an efficient way to support the scientific community with access to description of HTA projects, while reducing workload of EUnetHTA Partners contact persons. Technical solutions are being worked on now for the POP Database records having a public access dissemination level (ongoing projects) to be automatically transferred to the CRD Database and be visible to the public.

LBI, Austria (WP6 AP), DIMDI, Germany (WP6 Co-LP) and KCE, Belgium (WP6 LP) have also responded to AdHopHTA FP7 project request regarding the possibility to share the POP database framework aiming at developing the AdHopHTA database. AdHopHTA FP7 project is also in contact with CRD for the same purpose.

Key comments and discussion / decision points:

- EVIDENT database. Still objective to have part of database open to public, however, confidentiality issues remain as part of the data is confidential especially the preliminary information. The issue is how confidentiality of information is defined as a previous survey showed that definition is not the same across partners and countries, so a definition is needed and so is how to identify the data in the database in order for it to be selected and only show non-confidential information in the public interface. More pressing issue is encouraging partners to enter data in database, improving the system and doing training to have better use of the data. Stakeholder Forum will be kept updated on the process.

- It was suggested to have a user group including stakeholders who could test the interface for the public access to POP and EVIDENT in order to ensure that the access is easy and user-friendly. This suggestion will be taken into consideration by the WPs involved.

- It was questioned if only finalised HTA would be shared in the POP Database. As in the CRD database there are descriptions of ongoing projects which after finalisation of the projects are published as the final description of product report. In order not to duplicate efforts, EUnetHTA is collaborating with the CRD Database.

o Link provided by WP6 to the CRD as an example: http://www.crd.york.ac.uk/CRDWeb/: you may filter your search to HTA db, but also to HTA in progress (at the right side of the search area): 73 pages of results

5. EUnetHTA Stakeholder training – update/feedback

Ingvil Sæterdal (NOKC) presented the evaluation results of the training held in Brussels 16 January, 2014 in connection with the Stakeholder Forum F-t-F meeting. All presentation from the training are available on EUnetHTA website under 'Output'. A descriptive summary will also be available for the Stakeholder Forum when finalised.

SLIDE:

Participants: 18 Patients, 5 Providers, 7 Industry

SLIDE:

Evaluation

- *Invitations sent out by e-mail the day after the course*
- *Questionnaire published on EUnetHTA website until on February 5th*
- *12 questions assessing content, format and practical arrangements*
- *16 of the 30 attendees have replied*
- *Results to be presented as a brief slide show and a descriptive summary*

SLIDE:

Feedback on first training course

10 Very Good, 6 Quite Good

SLIDE:

Positive feedback

- *Networking; to see others, interact with WP participants and stakeholders, hearing perspective of patient groups*
- *HTA Core Model®; familiarize with the HTA concept and explanation of the report structure*
- *EUnetHTA methodological guidelines; good discussions of clinical and patient relevant outcomes*
- *Patient involvement; how patients' can contribute to the HTA process*

SLIDE:

Suggestions for improvements

- *General; less technical language, less jargon, bring down the level*
- *HTA Core Model®; more in-depth work with EUnetHTA reports*
- *Format; more interactivity and small group working sessions*

Supplemented learnings:

EUnetHTA could think of how to involve all stakeholders (including patients) in the pilots

SLIDE:

Next training course

*Pre-conference event at the **EUnetHTA conference***, *Rome, October 29, 2014*

Action Point: WP2 to share the descriptive Summary Evaluation report with the Stakeholder Forum

6. EUnetHTA PA in Madrid 10-11 April, 2014 – update

Julia Chamova (DHMA, EUnetHTA Secretariat) updated the meeting on the status of the preparations for the Plenary Assembly in Madrid.

SLIDE:

EUnetHTA PA in Madrid 10-11 April, 2014

Suggested Objectives:

- *To provide a networking opportunity and strengthen work relationships among the EUnetHTA participants*
- *To discuss and decide long-term, strategic approaches regarding EUnetHTA's development path*
  - *To discuss and promote national uptake and implementation of EUnetHTA outputs*
  - *To identify main prerequisites for the optimal conditions for sustainability and further development of EUnetHTA's scientific and technical activities and their supporting structures and processes*

SLIDE:

EUnetHTA PA in Madrid 10-11 April, 2014

Suggested Agenda items:

- ***Opening remarks***
- ***First half of EUnetHTA JA2 (18 months) – report from coordinator***
- ***Short- (2014-2015),mid- (2016-2020) and long-term (post-2020) strategic development of EUnetHTA***
  - *JA2 Year 2 - National uptake and implementation of the EUnetHTA outputs*
  - *EUnetHTA as the scientific and technical cooperation mechanism for the European cooperation on HTA*
  - *Main prerequisites for the optimal conditions for further development of the scientific and technical cooperation in JA3*
  - *HTA 2.0 Europe – teaming up for value, Rome, October 30-31, 2014: Opportunities for strategic positioning externally and nationally*
- ***EUnetHTA Elections 2014 - short presentation of candidates and procedure***
- ***Approval of amended SOP and EUnetHTA JA2 Conflict of Interest Policy***
- ***Other issues and conclusions***

SLIDE:

EUnetHTA PA in Madrid 10-11 April, 2014

Names of SF representatives for each SF group should be shared with EUnetHTA Secretariat latest 7 March, 2014 (deadline March 3, 2014). Send to Inge Skov ins@sst.dk

Representatives to be agreed with the members of the Stakeholder Group so they have a mandate to represent the group.

Action points: All stakeholder groups to indicate the name of the participant for the PA meeting

7. HTA 2.0 Europe – teaming up for value – update

Julia Chamova (DHMA, EUnetHTA Secretariat) updated the meeting on the EUnetHTA Conference HTA 2.0 Europe – teaming up for value.

SLIDE:

HTA 2.0 Europe – Teaming up for value

Programme update

Programme Committee meeting held (Jan 9)

- *Italian EU Presidency to have a place for input*
- *Provide opportunities for presenting results of the EUnetHTA joint production and good examples of national use in different countries*
- *Message (through specific programme themes and speakers) of EUnetHTA being the facilitator and driving force for progressive developments in partnerships in HTA, with regulatory, payers, policy makers, research projects, etc*

Next e-meeting – March 10, 10:00-11:00 CET

Preliminary programme/programme themes will be shared at the launch of the registration – mid-end of March (latest)

Programme to be finalised – August

HTA 2.0 Europe – Teaming up for value

Registration and conference website: go live mid-March (latest – end of March);

Registration fee: next slide

Promotion plan and tools: mid –March

Some examples:

- *Website/email signature banners*
- *Conference announcement flyer (electronic and printed – the latter to be distributed April)*
    - *Would the SF members be interested in receiving a few copies for distribution?*

Promotion opportunities at the conference: no external fee-based exhibitions

- *6 EUnetHTA Activity Stations: 1) Core HTAs (WP4) 2) Rapid HTAs (WP5) 3) HTA Core Model and Service (WP8) 4) EUnetHTA Guidelines (WP7) 5) Evidence Generation (Early Dialogues) (WP7) 6) Capacity Building (WP2&6)*
- *Idea to be explored with SF and external parties: Opportunity to **display limited amount of printed material from Stakeholder Forum members and EUnetHTA external collaborators** (FP7 projects, INAHTA, etc)*
    - *1 item (several copies) of printed material per SF or external partner of EUnetHTA*

Please inform Julie Lange (jula@sst.dk) about your interest by April 1.

SLIDE:

HTA 2.0 Europe – Teaming up for value

Free of charge (total approx. 150):

- *1 person per organisation from the list of EUnetHTA Partners and Associates (up to 60 people) – instructions on "when and how to get on the list" will be shared by the Secretariat in mid-March*

- *1 person per organisation from the EUnetHTA Stakeholder Forum (associations headquarters) (19 orgs) – instructions on "when and how to get on the list" will be shared by the Secretariat in mid-March*
- *Specially invited persons (up to 50 people) – Secretariat will put together a list with involvement of the EUnetHTA Partner organisations*
- *Speakers (up to 20)*

Key comments and discussion / decision points:

- The Stakeholder Forum questioned if it was possible to have one representative from each of the Stakeholder groups in the Programme Committee instead of the suggested one representative for the whole SF. The request will be taken forward to the Exec Comm right after the SF meeting, and the SF will hear from the EUnetHTA Secretariat within a few days. The next meeting in the Programme Committee will be 10 March.

- It was questioned if the number of free of charge attendees could be increased in order for patient organisation, not involved in EUnetHTA, to have the benefit of attending the conference for free also. As the Conference is financed by the fees, this is at the moment not possible, but the request will be taken into consideration if the possibility occurs, but nothing can be confirmed at this stage.

- It is still not discussed in detail how the SAG members can cooperate with the Lead Partners on the management of the Exhibition stations at the Conference, but the Stakeholder Forum will be kept up to date on this issue.

  Action Point: Stakeholders to inform EUnetHTA Secretariat if they are interested in receiving a few copies of the conference announcement flyer.

  Action Point: Stakeholders to inform EUnetHTA Secretariat if they are interested in having 1 item (several copies) of printed material per SF at display at the Conference.

  Action Point: EUnetHTA Secretariat to share the request of the SF to have a representative from each of the SF groups in the Conference Programme Committee.

8. EUnetHTA Expert meetings
a. Meeting with Med Dev 8 May, 2014 - update

Julia Chamova (DHMA, EUnetHTA Secretariat) updated the meeting on the planning of the expert meeting with the medical device industry.

SLIDE:

EUnetHTA Expert meeting

"Current experience and developments in HTA of medtech* in Europe"

The first meeting of its kind between EUnetHTA and medical device industry representatives

Objective: to learn about <u>specific</u> challenges and opportunities in assessment of medical devices in Europe from the perspectives of the HT assessors and medical device industry.

Date/place: May 8, 2014, Brussels, EDMA/Eucomed offices, 10:00-17:00

Participants: EUnetHTA (WP4,5,7; Secretariat), EDMA, EUCOMD, COCIR; EU Commission; SF observers (max 7 seats available)

- *It your organisation is interested in participating as an observer, send the name of the person and his affiliation (contact details) to the EUnetHTA Secretariat (eunethta@sst.dk) and Eucomed Secretariat (zuzana.pisano@eucomed.org) by April 30 at the latest. The number*

of seats is limited – they will be made available on the first-come-first-served basis with aim to have all stakeholder groups represented.

The report from the meeting will be publicly available.

*medtech = Medical Devices, In-vitro Diagnostics and Medical Imaging

> **Action Point:** Stakeholder Forum organisations interested in participating in the meeting as observers should send the name of the person and affiliation (contact details) to EUnetHTA Secretariat and EUCOMED Secretariat by 30 April.

B. Other issues

3. Next EUnetHTA Stakeholder Forum e-meeting – 27 May, 2014 13-15 CET

4. Next EUnetHTA Newsletter issues – April 1, 2014 (deadline for input – 14 March, 2014)

SLIDE:
Other issues
*   *Plenary Assembly – 10-11 April, 2014, Madrid, Spain*
*   *Next EUnetHTA Stakeholder Forum e-meeting – 27 May, 2014 13-15 CET*
*   *Next EUnetHTA Newsletter issues – April 1, 2014 (deadline for input – 14 March, 2014)*
*   *Feedback on new meeting format?*

#	Action Point	Responsible	Deadline
1	Share with the SF the preliminary results of the ED Survey that were presented at the EMA meeting	WP7 LP	
2	SF Co-Chair and team to contact EUnetHTA Secretariat and WP3 if they come up with a relevant question for the WP3 yearly survey for Stakeholders.	SF Co-Chair and team	14 March
3	WP4 to share the final protocol with the SAG members after the public consultation	WP4	After public consultation
4	Sharing information on national uptake of the pilots maybe on EUnetHTA website	EUnetHTA Secretariat and WP5	???
5	WP7 Survey response rate for the survey for participating HTA bodies and manufactures to be shared with the Stakeholder Forum.	WP7	When finalised
6	Stakeholder Evaluation report to be shared with the Stakeholder Forum	WP2	When finalised
7	All stakeholder groups to indicate the name of the participant for the PA meeting	Stakeholder Forum members	By 7 March
8	Stakeholders to inform EUnetHTA Secretariat if they are interested in receiving a few copies of the conference announcement flyer.	Stakeholder Forum members	End of April

9	Stakeholders to inform EUnetHTA Secretariat if they are interested in having 1 item (several copies) of printed material per SF at display at the Conference.	Stakeholder Forum members	1 April
10	EUnetHTA Secretariat to share the request of the SF to have a representative from each of the SF groups in the Conference Programme Committee	EUnetHTA Secretariat	Right after the SF e-meeting
11	Stakeholder Forum organisations interested in participating in the meeting as observers should send the name of the person and affiliation (contact details) to EUnetHTA Secretariat and EUCOMED Secretariat	Stakeholder Forum members	By 30 April

Appendix

WP activity update slides